



SILVER END PARISH COUNCIL

Minutes of the Full Parish Council meeting held on 10th July 2024 in the Parish Council Office, Silver End Village Hall.

Present: Cllr Bugg (Chair,) Cllr McDonald, Cllr Hughes, Cllr Sullivan, Cllr Bailey, Mrs Temple (Clerk,) Cllr Abbott (BDC, left after 0724/FC2153) and 1 Member of the Public (left after 0724/FC2151.)

0724/FC2149 **Apologies for absence:** Cllr Allaker, Cllr Taylor, Cllr Ashford, Cllr Wright (BDC) and Cllr Playle (ECC.)
Absent without apologies: None.

0724/FC2150 **Declarations of Interest** by Members in respect of any items on the agenda.
None were given.

0724/FC2151 **Members of the public** are given an opportunity to speak at this point.
1 Member of the Public attended to ask what positive and practical steps SEPC will take to reduce the speed of traffic on Boars Tye Road. There have been 3 RTAs in the last 2 weeks, 1 being fatal, where the driver is believed to have had no insurance, license, MOT and was not wearing a seatbelt. The second accident could have been fatal too, with the passenger running off. The MotP phoned the police but nothing happened at all, they didn't even come to check if the driver was drunk/drugged. What pressure can be put on the authorities to take action? Something physical and positive needs to be done Suggested sleeping policemen as there are elsewhere where they have bus routes. JA – suggested that SEPC could make an LHP request which he will support. Cllr Bugg agreed but Cllr Bailey stated that all 3 accidents were driver error. Cllr Abbott suggested that if we can get the general speed down then that is a start. Cllr Hughes reassured him that training is imminent for Speedwatch. **Agenda item** for next meeting to discuss the best options, possibly chicanes, and consider an LHP application for speed reduction methods.

The Chair thanked the MotP for his attendance, who left the meeting at this point.

0724/FC2152 **Minutes of June's Full Council Meeting** were agreed and signed as a true record.

Clerk's Report:

- Crossing PC - **Speedwatch** co-ordinator is now collating details of those to be included in training. Clerk has messaged all Members for him to contact – Cllrs Ashford, Hughes, Taylor, Mr Fecitt, Mr Hopkins and Mr Lewis.
- **Clerk** has contacted Dominic Collins at BDC to ask for solar panels to be placed on the village hall roof.
- **BDC** have been notified of SEPC's dissatisfaction of all green spaces in Silver End, particularly mentioning the issues with the football pitch behind the village hall.
- Contact with Eastlight regarding the Manors garage. Query whether to install electricity. Scaffolding is down.
- Chased the outstanding issue of the lack of **conservation guidelines** with BDC – formal complaint made.
- Report made to ECC about **over grown hedges**. All appear to be private as Eastlight claim none are theirs. AB confirmed that only 12 Silver Street is now an issue.
- **S106** meeting has been booked for 2pm on 25th July.
- Conversation has been held with Tracey Parry, BDC, with ideas for a public consultation regarding the MUGA. **Agenda item** to discuss at next meeting with the idea to go in the next WoSE edition.
- Road salt has been ordered. **Delivery September/October.**
- **Bellway Homes** have been invited to a meeting – awaiting confirmation of date.
- Co-op site issues have been reported to **Joscelyne Chase**.
- **BDC** have been asked to consider the issues of motorbikes accessing the playing hall field.
- Bleed kit – **Cllr Sullivan** will fix it on the wall next to the defib, at the Western Arms.
- Reminder to all that the next 100th meeting will take place on 23rd July, 7.30pm. **Reminder** will be sent 16th July. Cllr Bugg will attempt to find **Carol Hutchins** new email address.
- **Defibs** to be serviced on 16th July.

0724/FC2153 **Report from District/County Councillors**

Cllr Abbott (BDC) reported:

- Shares concerns after the crashes and would support SEPC with an LHP application.

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- Bean trees – condition isn't too serious, thinks they have several years in them. Has taken seeds and will review in September. Ideally need trimming.
- Trees in the village – new Tree Officer at BDC, Mr Digby, is planning to complete a tree survey on behalf of BDC. Suggests that **Cllr Sullivan** contacts him as he won't know which ones are missing.
- 26/7 pylon review comes to an end. Haulage road will be coming straight through the countryside operating 24/7. Access roads will cause a problem.
- Local Plan – BDC still claim that they have 5 years. In press they are stating that they want to bring new towns back and have instructed officers as such.
- Planning Forum for factory site due around August – 2 representatives from Silver End will be required.
- Waste site – he still thinks there is more to come and that the original application will be stretched.
- Conservation Area Appraisal. He spoke to Dominic Collins in May, asking for timetable, without success. Chased again yesterday. If no reply he will raise it at Committee.
- Daniel Way path – behind church. Eastlight have sent deeds suggesting that a large portion falls within neighbouring property. Still investigating but maybe that SEPC has no choice but to repair themselves.
- Hedging issues in the village - most have been rectified.
- Enforcement taken out where huge portion of hedge has been removed at Redrow site.
- Solar panels – tenants are writing regarding addition to Silver End Village Hall.
- Oak tree in Boars Tye Road – BDC have finally put a TPO on it.
- Grounds maintenance contractors have been changed at Easlight. Suggested that community decide which areas of green are left uncut and wilded.
- Broadway issues re tree and fence – youths climbing – BDC suggest put a hedge around the 5 trees and have a wildflower meadow behind. Residents are very much in favour.
- Submitted enforcement report for land north of Boars Tye Rd where access has been made – looks as though they have taken the access road out.
- Pot hole in Valentine Way – ECC should sort soon.

The Chair thanked Cllr Abbott for his attendance and his report; he opened the floor to questions:

KM – neighbourhood plans – mention that parish councils get CIL, 15% of levy. JA – this is currently not the case as BDC have S106 in place. Time will tell with the new government how things will move forward and whether neighbourhood plans remain relevant.

JB – what surface would be needed at Daniel Way? JA – tarmac. JB – will quote for the work. **Agenda** for August.

The Chair thanked Cllr Abbott for his report and he left the meeting at this point.

0724/FC2154 **Planning Applications – agreed via email communication since will be the last meeting. Only objections or formal comments noted.**

None.

Any large applications that may require further discussion.

None.

Planning Applications received after agenda was set.

None.

Cornerstone – notification of permitted development following planning application 24/00718/T56 to install 20m pole, cabinet and ancillary equipment on the triangle of Temple Lane and Western Road. Original application refused by BDC. Now state that they are working under permitted development. All comments by councillors were relayed but as it now falls under PD no comments are required from SEPC.

0724/FC2155 **Correspondence – not already included in the Clerk's report**

BDC – the falling of a branch of the Willow tree in the Memorial Gardens was reported as an emergency on Saturday 6th July. A tree surgeon has visited stating that the tree looks to be diseased. On Tuesday 9th July they cut the entire tree down to approx. 7ft in height, stating that it may well re-shoot. The park has been closed for the duration and has re-opened today. Cllr Bailey stated that he has saved the woodchip.

Local Bus Network – Summer Transport Meeting to be held virtually on 15th July at 10am. Cllr McDonald has been registered as attending on behalf of SEPC.

ECC – Essex Bus Shelter Contract. Forwarded to Cllr McDonald.

Member of the Public – lives in Daniel Way cul de sac, backing onto Redrow development. Concerns over the following:

- Many cars and delivery vans drive into the cul de sac, attempting to gain access onto the development. Suggests a sign at the entrance to Daniel Way stating no access. **Clerk** to contact Redrow to ask them to implement a sign.

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- There is a new path, size of a single lane road, running right up into their road. **Clerk** to ask for Redrow's confirmation that this is purely an access road to the ditch. Suggest bollards to ensure that no traffic passes into the cul de sac.

BDC Planning – Review of Local Plan to 2041. Current plan runs until 2033 but it is deemed likely that by 2026 it will be out of date.

BALC – next meeting was due on 17th July. This has been cancelled and will now take place on 16th October.

Indaver – letter of thanks sent to all residents for their understanding during the delivery of the turbine and crane on 1st July. Placed on noticeboards and circulated to all.

BDC – timetable of works for initial S106 projects. Went out to tender on 17th June. Public consultation will be held regarding the rebound goal – the aim is to reduce the noise as much as is possible.

ECC – next LHP meeting postponed from 20th July until a date not yet confirmed this month.

Cllr McDonald – continues to forward all correspondence regarding pylons to SEPC Members.

0724/FC2156 Reports from Silver End Councillors – Meetings/activities

Cllr Bugg:

- new noticeboard vandalised by kids with a football. He has repaired it and reported it to the police but there appears no mention of it anywhere.
- cleaned street signs with fellow councillors – thanks to all. Apologies from Cllr Hughes. Cllr McDonald will put an article in WoSE.

Cllr McDonald:

- BALC meeting cancelled.
- Indaver meeting – heated discussion regarding the HGV lorries.
- WoSE meeting held and now gone to printers, with delivery very shortly.
- Meetings for him to attend - S106, 100th anniversary, Transport and Quarry.

Cllr Hughes reported that he and Cllr Bugg were unable to work in the park due to its closure.

ECC/BDC/Eastlight New Reports

Cllr Bugg – corner of Valentine Way/Temple Lane - bricks on steps loose and fallen out – ECC. **Clerk** to report.

0724/FC2157 Finance

The Clerk presented the statements and balances which were agreed and signed by the Chair of the meeting, and the Clerk as the RFO, as per appendix 0724i, as sent to Members with the agenda. All payments to be made, detailed in this appendix, were agreed and the balances were noted.

Additional payments to be added to the appendix 0724i, following their agreement:

Stationary	max. £20.00
Leila Hobart (website)	max. £50.00
Leila Hobart (website hosting)	max. £220.00
Seal Calibration (defib service)	max. £400.00

Quarterly budget review (to end of June 2024)

The Clerk reported that all general expenses and running costs are adhering to budget with no notable issues at this point.

Consideration to be given to capital projects and grants

The Clerk stated that there are larger amounts allocated in the budget with no specific projects at this point. Members need to consider how they would like these spent and start to move matters forward before the end of the financial year. Namely:

Future village projects	£6700 (bench from here)	Councillor grants	£2000
Village Events	£8000 (Xmas £2k & Halloween)	Open spaces	£3000
Chairman's Grant	£750		

Cllr Bailey asked the Clerk to make Table Tennis equipment an **agenda item** for the next meeting.

Cllr Bugg reported that he would like the Chairman's grant to go towards the cost of **additional dog bins**.

0724/FC2158 Neighbourhood Plan – initial discussions led by Cllr McDonald

Cllr McDonald stated that following Cllr Abbott's comments earlier in the meeting regarding the query over the long term use of neighbourhood plans, it was agreed to postpone this item until **November's agenda**.

Clerk to update Jan Stobbart, RCCE.

0724/FC2159 Code of Conduct – consideration to given to the adoption of the LGA document

BDC have adopted the new code and would ideally like all parish and town councils to adhere to the same code. Currently SEPC use the NALC proforma.

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It was agreed that it is appropriate that SEPC follow BDC's adopted code, particularly for protection for Members. Cllr Bailey proposed adoption of the LGA Code of Conduct, with Cllr Sullivan acting as second. With no further proposals a vote was taken and all were in favour.

The new **adopted code** will be signed by the Chair of the meeting under minute reference 0724/FC2159i and a **copy** sent to all Members.

0724/FC2160 Luncheon Club summer picnic – agreement to be given to the event and additional funding

The Club would like to hold it's annual summer picnic on either 16th or 30th August as they have no lunches during August. They have raised £15 themselves towards the event and would like SEPC to consider allowing them additional funds to host again this year. Last year £60 was allocated to include the food and the potential charge from Hire a Hall.

Cllr Hughes proposed that the picnic goes ahead and that a max. figure of £100 be allocated towards the event. Cllr McDonald acted as second. With no further proposals a vote was taken with all in favour.

Clerk to book the hall and liaise with Helen Thomson to organise the details.

0724/FC2161 Agenda items for the next meeting

Next Full Council Meeting – 14th August.

- Purchase of table tennis equipment.
- Resurfacing Daniel Way footpath.
- Traffic calming measures on Boars Tye Road/Western Road
- Halloween activity in the Memorial Gardens

Agenda item for September – nomination of Vice Chair as Cllr Bailey's last meeting will be in August before his house move.

There being no further matters to discuss the Chair called the meeting to a close at 8.50pm.

Andrew Bailey 14th Aug 24.